

# UCL, Bloomsbury and East London Doctoral Training Partnership

## Application for ESRC Research Studentship: 2018 entry 1+3, +3, 2+3 and +4 applicants

**The information requested in this form, plus two references, must be submitted via the DTP application portal by WEDNESDAY 28 FEBRUARY 2018 at 4.00pm (GMT)**

This deadline applies across all five DTP partner institutions, which are:

University College London  
Birkbeck, University of London  
London School of Hygiene & Tropical Medicine  
SOAS, University of London  
University of East London

**Candidates who wish to apply for training in Advanced Quantitative Methods (AQM) during the period of their PhD studies must also submit their AQM application with this ESRC application form by the same deadline.**

Before completing this form, candidates should also read the accompanying guidance notes: *ESRC Research Studentships at the UCL, Bloomsbury and East London DTP: Application Guide for 2018 entry* and be willing to abide by the conditions and regulations they contain. Candidates should also familiarise themselves with the [ESRC Postgraduate Funding Guide \(Version 3\) – September 2017](#).

The proposed academic supervisor will be required to complete Section 3 of this form, so it is essential that candidates have contacted appropriate academic staff in the relevant academic department at the chosen DTP partner institution.

Candidates should also read the information about the DTP on the UBEL DTP website: <https://www.ubel-dtp.ac.uk/pathways/> and ensure they are applying to the correct partner institution of the DTP and to the correct academic pathway/route.

Only ONE application per applicant for an ESRC studentship beginning in 2018 may be submitted to the UBEL DTP.

For further advice or guidance please contact the relevant UBEL DTP Manager: Alison Freeman ([alison.freeman@ucl.ac.uk](mailto:alison.freeman@ucl.ac.uk)) for queries regarding routes at UCL Institute of Education, Birkbeck, LSHTM, SOAS; Vanessa Riegl-Parr ([uclesrcdtc@ucl.ac.uk](mailto:uclesrcdtc@ucl.ac.uk)) for queries regarding all other routes at UCL and at UEL.

# Section One – Contact Details, Programme of Study and References

## 1. Contact details

Title and First name(s)	
Last Name	
Correspondence address (including postcode)	
Telephone number(s)	
Email address	

## 2. Academic department

Please give the name and academic department of your proposed principal supervisor (who should complete Section 3 of this application form).

Title and name	
Department	

## 3. Your pathway and programme of study at the UBEL DTP

Please indicate the DTP pathway(s) in which your proposed programme will be located, which programme of study (route) you will be undertaking in the relevant pathway(s), and the type of funding (1+3, +3, 2+3 or + 4) for which you are applying.

Pathway(s)	Programme of study (route)	Type of funding
Principal DTP pathway:		
Secondary DTP pathway (if relevant):		

#### 4. Qualification for which you are currently studying

Please provide details of the course or degree which you **are currently undertaking**, if applicable.

Qualification and full degree title	Institution attended Name of country if overseas	FROM month and year	TO month and year	Full-time or Part-time	Anticipated result	Due date of result	Source of funding Self/grant, etc

#### 5a. Qualifications which you have already completed

Please provide details of any study (undergraduate, postgraduate and professional) for which you **have already been awarded**, starting with the most recent.

Qualification and full degree title	Institution attended Name of country if overseas	FROM month and year	TO month and year	Full-time or Part-time	Result (pass/fail) Please also indicate class, division or percentage	Source of funding self/grant, etc

#### 5b. Details of any relevant prizes or awards

Award	Awarded by	Date	Brief details

#### 5c. Details of any publications/dissemination resulting from your work

## 6. Your employment

Please provide details of employment that may be relevant to the area of your application, including any teaching, lecturing or research work and/or any relevant professional experience (including any period of voluntary work). Please do not just attach a CV as this will not be considered.

*If you have not lived in the United Kingdom since birth, please give details of any work history for the last three years in particular, including all periods of employment and unemployment.*

Name and country of employer	Post held, with brief details of work and responsibilities	FROM month and year	TO month and year	Full-time or Part-time

## 7. Your funding requirements

Please complete the details below.

Mode of attendance	Type of award	Proposed start and end dates	
Full-time	Full award	Start date	1 OCTOBER 2017
Part-time	Fees-only	End date	

If your total expected funding period is different to the standard three/four years full-time (five/seven years part-time), please give further details here.

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## 8. Advanced Quantitative Methods (AQM)

<p>Please indicate if you will be applying to undertake AQM training. If successful, an enhancement to your Research Training Support Grant will be paid during the +3 period of your studies</p> <p>If YES, you will need to submit the <i>Application for Advanced Quantitative Methods (AQM) Training</i> form with this ESRC funding application, even if you are applying for 1+3, 2+3 or +4 study.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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## 9. Residential details

Please read the *Residential Guidelines* document on the UBEL DTP website before completing this section:

Place of birth (town and country)	
Country in which you are ordinarily resident	
Have you lived in the United Kingdom (England, Scotland, Wales, Northern Ireland) all of your life?	
If NO, please give the last date you entered the UK (excluding holidays) and state the reason	
Please give any other information about your residential status that you feel is relevant to your application	

## 10. References

Your application must be supported by two references from people able to comment authoritatively on your academic performance and suitability for doctoral study. These should normally be from tutors on your undergraduate or postgraduate course who have direct knowledge of your work. If this is not possible please contact the relevant DTP Administrator for guidance. Contact details are on page 2.

You are encouraged to communicate with your referees as early as possible in the application process. It is your responsibility to ensure that your references are submitted via the applications portal by the closing date of **Wednesday 28 February 2018**.

**Your referees should complete the reference on headed paper using the criteria below:**

Please comment **as fully as possible** (in 300 – 400 words) on the candidate's suitability for an award. Please include comments on the following:

1. Your views on the candidate's suitability for postgraduate training in general and for the particular course and research he/she proposes to undertake.
2. Information on how, and to what extent, the candidate has shown academic ability in terms of:
  - a) ability to grasp concepts and reason analytically;
  - b) motivation and perseverance in achieving objectives; and,
  - c) capacity for original thought.
3. An assessment of the candidate's particular strengths and weaknesses, and of possible further training the candidate will require to successfully complete their research. If a current undergraduate student, please indicate where the candidate ranks in their cohort.

4. Please indicate how long you have known the candidate and in what capacity.

Please give the names and details below of each of your referees:

**FIRST REFEREE**

Title and Name	
Position	
Institution	
Institutional Address	

**SECOND REFEREE**

Title and Name	
Position	
Institution	
Institutional Address	

## Section Two – Your Proposed Research

This section should be completed by the candidate.

### 11. Project title and abstract

Please indicate the title of your proposed research below.

Please provide a brief description of your proposed research in terms that can be understood by a non-expert reader (max 250 words).

### 12. Research Proposal

Please provide a description of your proposed research topic including the questions or hypotheses to be addressed, the methods to be used, the sources to be consulted and a brief timetable covering the period of study. Please mention how you expect your research to be useful, and to whom. If you intend to undertake overseas fieldwork or Difficult Language Training during your period of ESRC funding, you must outline this in your proposal.

Please ensure that all attached pages are clearly labelled with your name. Do not attach any other additional material as this will not be considered.

The maximum length of your proposal should be as follows:

**1+3 and 2+3 Candidates:** TWO A4 pages long (single spaced text)

**+3 and +4 Candidates:** FOUR A4 pages long (single spaced text)

#### **Please note**

Any footnotes and bibliography must be included **WITHIN the maximum page length for your proposal**. It is the responsibility of you and your supervisor to ensure these requirements are met.

The fuller description of your project should be in Arial or Times New Roman font (minimum font size 10 point). Margins should be a minimum of 1.5 cm on all sides.

**If you are unsure whether your application should be for 1+3, 2+3, +3 or +4 entry, you are strongly advised to consult the following documents:**

- (i) *ESRC Research Studentships at the UCL, Bloomsbury and East London DTP: Application Guide for 2018 entry* (pages 18-19)
- (ii) *DTP Guidance on Research Foundation Statements*

If further guidance is required, please contact the relevant DTP Manager, Alison Freeman or Vanessa Riegl-Parr.

Please be aware that if your application is successful, you may need to supply a summary of your research (a maximum of 4,000 characters in length) when your details are submitted to the ESRC. Administrative staff at the UBEL DTP will give further guidance to successful candidates.

### 13. Overseas fieldwork

If you plan to undertake overseas fieldwork during your period of ESRC funding, you must outline this in your research proposal (Question 12). Please also provide brief details below. For further information about Overseas Fieldwork, please consult the UBEL website.

**Please note that fieldwork plans will be subject to independent scrutiny in terms of both ethical and personal safety considerations, and the DTP cannot guarantee the outcome of this process.**

Country/ies to which you intend to travel	
Approximate length of your fieldwork and year of study in which it will be undertaken	

### 14. Difficult Language Training (DLT)

Please indicate if you anticipate undertaking Difficult Language Training during your period of ESRC funding. You must also provide details in the description of your proposed research topic.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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### 15. Research ethics and confidentiality

Please outline below the ethical issues that will arise in the design or conduct of the proposed research.

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SAMPLE

## 16. Declaration by the candidate

Please read these conditions carefully and sign the Declaration.

1. I wish to apply for an ESRC award for postgraduate research training. In the event of an ESRC studentship being awarded to me a) for full-time study: I undertake to commit myself on a full time basis to this training under the direction of my supervisors, or b) for part-time study: I undertake to devote the full amount of time deemed necessary and appropriate for part-time study by this institution under the direction of my supervisors.
2. I undertake to inform the relevant DTP partner institution **immediately** of any change in the information I have given in this application form.
3. I undertake to supply any additional information considered necessary for ESRC or DTP purposes and to inform the relevant DTP partner institution immediately of any alteration in these particulars. I understand that if, because of an alteration, it transpires that excess grant has been paid, the amount of the excess will be refunded by me to the DTP partner institution.
4. I understand that if I have not yet made a formal application for a doctoral programme of study, that I will be required to do so if this ESRC funding application is successful.
5. I understand that the giving of any false information or withholding of relevant information may lead to the termination of any allowance granted and the institution of proceedings for the recovery of any amounts paid by the ESRC.
6. I have read and I agree to abide by the conditions set out in the [ESRC Postgraduate Funding Guide \(Version 7.1\) – September 2017](#)
7. I have informed both referees and my supervisors that this application form and references must be returned to the relevant DTP administrator by **28 February 2018**.
8. I declare that to the best of my knowledge the information given above is correct.

Signed	
Date	

Please inform the relevant DTP Manager immediately if you wish to withdraw your application: see page 1 for contact details.

## Section Three – Proposed Supervisors and Academic Department

This section should be completed by the candidate's prospective supervisors.

Failure to complete this section **fully and accurately providing sufficient information** may disadvantage the candidate.

### 17. Supervisors' details

Please give the names of all those who are/will be involved in supervising the candidate (please list principal supervisor first). For each supervisor, please give:

- i) Details of the supervisor's research experience and how this fits with the candidate's proposed thesis topic. The principal supervisor should also provide a clear statement of how the candidate's proposed research links with their own and that of their immediate research community, and indicate what the potential significance/impact of the proposed work is likely to be.
- ii) Details, where appropriate, of up to three doctoral students currently or recently supervised. Please give the date, thesis title and whether full-time or part-time. Supervisors with less experience should mention any support provided for them by their department or faculty.

Supervisors should also provide information in Question 18 about any external collaborations the student will be involved in during the period of their funding (such as co-funding, internships, placements or other joint activity). The DTP expects to see each funded student taking part in **at least one placement** of some form.

#### Principal supervisor

Title		First and last names	
Department		Email address	
Research expertise			
Doctoral student supervision			
Links with main supervisor's research and immediate research community			

#### Secondary Supervisor (Co-Supervisor or Associate Supervisor)

Title		First and last names	
Department		Email address	
Research expertise			
Doctoral student supervision			

Please state how the supervision duties will be shared between supervisors.

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## 18. External collaborations

Please provide information about any external collaborations the student will be involved in during the period of their ESRC funding.

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## 19. Research foundation entry for +3 funding

This question should only be completed by supervisors of students who are applying for +3 funding.

The information provided about the candidate's prior research training is critical to the success of the case being made for +3 eligibility.

### Entry based on completion of an ESRC-accredited Masters research training programme

Where the basis for entry to the +3 route is a currently ESRC recognised Master's course (which provides the research training as part of a 1+3 programme), please simply state the name of the course.

Title of Masters degree	
Institution where degree was obtained	
ESRC DTC/DTP within which programme was located	

### In all other cases

Please refer to the *DTP Guidance on Research Foundation Statements* if completing this section.

Please specify what training the student has already received, how this was assessed and with what results, how many hours training and where the training took place. To name the title of a given Masters degree course will not be sufficient – options taken must be specified. It is important that a full description of the research training undertaken by the student is provided and how this maps onto the specific generic and subject requirements of the *DTP Guidance*. Details of further training to be undertaken during the PhD should also be provided. Supervisors will also need to indicate what mechanism your department has utilised to establish the appropriateness of the training received by the candidate.

Title of Masters degree	
Institution where degree was obtained	

Please provide a full description of the programme of work carried out and indicate how it is equivalent to that described in the document *DTP Guidance on Research Foundation Statements*.

**20. Research foundation entry for +3 funding:  
Other relevant training**

Please provide full details of other relevant training received (for example, work-based training).

Describe why this previous training is appropriate to the proposed studentship.

**21. Training Plan**

This question should be completed for every application.

Please outline the student's further training needs and how these will be met during the course of their programme.

Has the proposed training indicated above been negotiated and agreed with the candidate? If <i>NO</i> , please explain below.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**22. Related Data and Feasibility of the Study**

Please outline how any data sets to be used in the study will be delivered in a timely manner and confirm what contingency plans are in place to ensure the completion of the student's PhD if there are delays with these. If the data has been generated by another project such as a trial, please confirm whether that project has already received ethical approval.

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### 23. Signature of principal supervisor

I confirm that the candidate named in this application form has been accepted onto the named programme of study (or will make a formal doctoral application if this ESRC funding application is successful) and that any training requirements have been discussed with the candidate.

Signed	
Date	

SAMPLE

## Advertising of UBEL DTP ESRC Studentships 2018

It would be very helpful if you could indicate how you heard about the ESRC studentships being offered in the UCL, Bloomsbury and East London DTP so that we can ensure we publicise them as widely as possible.

Please tick as many options as relevant.

UBEL DTP website: <a href="http://www.ubel-dtp.ac.uk/">www.ubel-dtp.ac.uk/</a>	
UCL website: <a href="http://www.ucl.ac.uk">www.ucl.ac.uk</a>	
Birkbeck website: <a href="http://www.bbk.ac.uk">www.bbk.ac.uk</a>	
London School of Hygiene and Tropical Medicine: <a href="http://www.lshtm.ac.uk">www.lshtm.ac.uk</a>	
SOAS, University of London website: <a href="http://www.soas.ac.uk">www.soas.ac.uk</a>	
UEL website: <a href="https://www.uel.ac.uk/Discover/Academic-Schools/Graduate-School">https://www.uel.ac.uk/Discover/Academic-Schools/Graduate-School</a>	
Online advert: <a href="http://postgraduatestudentships.com">postgraduatestudentships.com</a>	
Online advert: <a href="http://jobs.ac.uk">jobs.ac.uk</a>	
Internal advertising: a noticeboard in your college	
Word of mouth	
Other (please specify)	

Which other websites and publications did you use to search for postgraduate funding?

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